



Building consent authority application for registration form

Section 194(a) of the Building Act 2004

This form is for organisations applying for registration as a building consent authority (BCA). The form should be completed and submitted to the Department of Building and Housing. This form is not an application for accreditation as a building consent authority. This form should be signed by the chief executive of your organisation. An electronic copy is available on www.dbh.govt.nz

APPLICATION FOR REGISTRATION
A: Contact details of building consent authority (BCA)
Name:
Physical address:
Postal address:
Telephone number:
Fax number:
Email address:
B: Please identify your contact representative (eg, building control or regulatory services manager) for the BCA registration process
Name:
Title:
Email address:
Direct dial telephone number:
Mobile telephone number:
Fax number:

APPLICATION FOR REGISTRATION (CONTINUED)

C: Authorisation: I confirm that the organisation named in this form is applying for registration as a building consent authority, and that I have the delegated authority to approve this application.

Signature:

Name:

Title:

Date:

Important note: The standards and criteria for registration as a building consent authority are yet to be developed. It is likely the Department of Building and Housing will seek further information from the applicant building consent authority once these are finalised and prescribed in regulations.

Please forward this completed application to:
Building Consent Authority Registration Applications
Regulatory Compliance Business Unit
Department of Building and Housing
PO Box 10-729
Wellington