



## Record of skills maintenance form

### Licensed Building Practitioner details

Given names \_\_\_\_\_

Surname \_\_\_\_\_

LBP number \_\_\_\_\_

Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### Membership of an industry association? Please specify

### Points achieved on skills maintenance activities

<input type="checkbox"/>	⑥ Structured on the job training	<input type="checkbox"/>	② Discussion groups
<input type="checkbox"/>	⑥ Seminars/workshops	<input type="checkbox"/>	⑥ Mentoring
<input type="checkbox"/>	⑥ Industry based education	<input type="checkbox"/>	Activities approved by the Registrar
<input type="checkbox"/>	④ Meetings	<input type="checkbox"/>	⑤ Publications – subject/trade/technical
<input type="checkbox"/>	⑤ Information or trade events	<input type="checkbox"/>	⑥ Private individual study
<input type="checkbox"/>	⑥ Conferences	<input type="checkbox"/>	⑥ Apprenticeships - supervising
<input type="checkbox"/>	④ Lecturing	<input type="checkbox"/>	② Service to industry
<input type="checkbox"/>	⑥ Tertiary education – pts per semester	<input type="checkbox"/>	⑥ LBP Assessor
<input type="checkbox"/>	② Committee representation	<input type="checkbox"/>	④ Workplace safety course
<input type="checkbox"/>	① Bonus point		

### Other related activities, please specify (points will be allocated by the Registrar as appropriate):

Total points required	Total points acquired:	Year 1	
		Year 2	
		Total	

### Declaration

I declare this is a true record of my skills maintenance activities. I understand that at any point the Department can ask to see my personal skills maintenance records that support this claim. I understand that it is an offence under the Building Act 2004 to provide incorrect or misleading information.

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Applicant's signature \_\_\_\_\_

**Privacy notice:** Any personal information submitted in this application will be kept and maintained by the Registrar and the Building Practitioners Board in accordance with the New Zealand Privacy Act 1993. Personal information will be used for determining whether applicants for initial and continued licensing may be granted, and in connection with complaints and disciplinary processes. Personal information will also be used for the maintenance and administration of the Licensed Building Practitioners Register. You have the right to access, and to have corrected, any information about you that is held by the Registrar and the Building Practitioners Board.