



Application for appeal

Using this form, you can lodge an appeal to the Building Practitioners Board against the Registrar's decision to **decline** your application to be licensed in a licensing class or to **suspend** or **cancel** your building practitioner licensing class(es). Please attach a copy of the Registrar's decision to this application. In completing this form please type in the boxes or print clearly in blue or black pen. The completed form can be:

Sent to:

The Secretary of the Building Practitioners Board
Department of Building and Housing
PO Box 10 729
Wellington 6143

Faxed to: 04 494 0290

Emailed to: bpb@dbh.govt.nz

Or personally handed in at:

Level 6
86 Customhouse Quay
Wellington

Licensed Building Practitioner details	
Given names	
Surname	
BP number	Or Date of Birth / /
Postal address	
Street address	Suburb
Town/City	Postcode
Contact numbers	
Daytime ()	Home ()
Mobile ()	
Email address	
Appeal details	
I wish to appeal the Registrar's decision received by me on / / (date) to:	
Please note that this suspension can only be for up to two years and you must give at least 10 working days notice from the time the application is received. The licensing class(es) I wish to suspend are:	
<input type="checkbox"/>	Decline my application to be licensed as
<input type="checkbox"/>	Suspend my building practitioner licensing class(es)
<input type="checkbox"/>	Cancel my building practitioner licensing class(es)
<input type="checkbox"/>	A copy of the decision has been attached to this form.
Grounds for the appeal	

This is the full circumstances on which the appeal is based and the reasons for the appeal (if there is not enough space on this form continue on a separate piece of paper and attach it to this appeal form).

What outcome are you seeking?

Do you know how many witnesses you wish to call? If so, please list them here.

Declaration

I declare that the information that I have supplied in this form is true and correct. I understand that it is an offence under the Building Act 2004 to provide incorrect or misleading information.

Applicant's signature

Date / /

Privacy notice: Any personal information submitted in this application will be kept and maintained by the Registrar and the Building Practitioners Board in accordance with the New Zealand Privacy Act 1993. You have the right to access, and to have corrected, any information about you that is held by the Registrar and the Building Practitioners Board.